

# NORTH HILL PARISH COUNCIL

## MINUTES OF THE COUNCIL MEETING HELD ON 12 MARCH 2018

### Present:

Adrian Parsons – County Cllr  
Mary Budge – Vice Chairman  
David Daniells  
Mervyn Stephens  
Steven Sandercock  
Jan Grahame  
Carrie Marshall  
Maurice Hoskin  
Richard Rendall

### In Attendance:

General Public – Several  
Mrs A Jones (Parish Clerk)

Meeting opened in the Village Hall at 7.45pm with the Chairman welcoming all present.

### 1. RECEIVING APOLOGIES FOR ABSENCE

1.1 Cllr B Ruby

### 2. PUBLIC SESSION

2.1 No Members of the Public wished to speak.

### 3. DECLARATIONS OF INTEREST

3.1 None

### 4. APPROVING MINUTES

4.1 Cllrs wished the Clerk to make the following amendments to the minutes of 12 February 2018

- Item 6.4 Cllrs are to review the location of the Dog Bin at Middlewood.

- Item 8.2 Should be referred to as Uphill Road, not Penhole Road.

Parish Councillors approved minutes once items had been amended and signed by the Chairman as correct for 12 February 2018 Proposed 1<sup>st</sup> Cllr M Stephens 2<sup>nd</sup> Cllr Daniells. All Councillors in favour.

### 5. REVIEW OF PLANNING APPLICATIONS

5.1 No applications for this period.

### 6. REVIEW OF CLERKS REPORT

6.1 Time Keeping of Meetings – Cllr Grahame sent an email to the Clerk and the Chairman requesting that the Parish Council meeting be kept to schedule i.e. to start at 7:30pm, but rarely starts on time. At the Parish Council meeting on 12th Feb, the meeting started at 7:45pm. Due to IT glitches Cllrs did not have necessary paperwork and therefore the planning application agenda item took nearly 40 minutes to conclude.

Cllr Grahame appreciates that there needs to be discussion and debate but sometimes these go way off topic and lead to the agenda items taking much longer than they need too and therefore would like to ask that some attention is given to managing the time per agenda item. Cllr Budge agreed with Cllr Grahame as did other Cllrs and with this in mind the Parish Council will try to adhere. The Clerk also requested Cllrs to no have separate meetings within themselves as the Clerk is unable to record two meeting.

6.2 Dog Warden – The Clerk has been requested by Cllrs for this voluntary post to be included in the Village Newsletter. ACTION: Clerk.

6.3 Drains at Bathpool – The Clerk has received an email from Mr Oliver Jones responding to the Clerks letter regarding the Drains in Bathpool stating that the Rural Maintenance Team have been deployed, Mr Jones has also added Bathpool to the Mechanical Program of works which will included the Gully emptier and jet wash. Ploughing works should also start shortly. Residents have reported to the Council that still not action has been taken out at Chapel Lane as water is running over as the drain is blocked. Cllrs wish Clerk to contact Mr Jones regarding this matter.

6.4 Footpaths – The Clerk has spoken to Mr Mike Eastwood of LMP team and has recommended the following advice: to speak to the Farmer and to request the removal of the feeder/animals, if this does not happen to report to Cornwall Council via the website as Cornwall Council have the power to remove as Public Footpaths are treated as highways. NFA from the Council but the information supplied is very helpful.

6.5 Projector/Screen – The Chairman has suggested to the Cllrs a pocket size projector. Cllr Grahame stated although they are handy they do not give a very good screen resolution. Cllrs would like to have a pull-down screen and a projector, on this Cllr Parsons would like the Parish Council to apply for the Community

Sign & Date \_\_\_\_\_

Chairman

Grant scheme for £1000.00 to help fund this as it would also be helpful for other community use. Clerk to collect information ready to apply on the 1<sup>st</sup> April.

- 6.6 Contract Phone – Cllrs would like the Clerk to apply for a Contract phone for the Parish Council. Proposed 1<sup>st</sup> Cllr Marshall 2<sup>nd</sup> Cllr Daniells. All Cllrs in favour.
- 6.7 Marquee – As soon as the weather is permitting this Marquee will be dismantled.
- 6.8 LAN Panel – A Meeting is being held on Thursday 15<sup>th</sup> March at 7pm with Oliver Jones in attendance. Cllr Parsons would like the support from the Cllrs in their attendance to help with bid to win the Grant or part of for reducing the speed limit in Congdons Shop.
- 6.9 Coads Green Grass Cuts – Mr Martin Budge is happy to add Coads Green to his contract for North Hill and Coads Green Community are delighted from the support from the Council.
- 6.10 Old Mill House Bathpool – Deferred to next meeting has Case Worker is currently on annual leave.
- 6.11 Planning Procedures – On the request of the Chairman he has asked the Clerk to find out the information on Planning Procedures for the Council. The Clerk has spoken to a member of the Planning Department at Cornwall Council and will be passing this onto a colleague to help with the Councils enquiry.
- 6.12 Graveyard Grass Cuts – The Council would like the new Graveyard to be cut 3 or 4 times per year. Proposed 1<sup>st</sup> Cllr Daniells 2<sup>nd</sup> Cllr Stephens. All Cllrs in favour.

## 7. MAINTANANCE

- 7.1 ROSPA – ROSPA will be attending to carry out an inspection at the beginning of April.
- 7.2 Play Area Trees – As Cllr Hosking's son is currently away on Holiday this will be deferred to the next meeting.

## 8. REVIEW OF CORRESPONDENCE

- 8.1 Letter Rvd Dr Fitzgerald & Mr Stott – Both Dr Fitzgerald and Mr Stott have sent a letter to the Parish Council with concerns they hold regarding the width of Uphill Lane. The lane is 2.5 meters in width and lorries of 2.5 wide often use this lane for deliveries causing accidents in 2015, 2017 & 2018 but due to the nature of the lane once a lorry has committed going up the lane there is no turning back. Dr Fitzgerald and Mr Stott would like this road to be sign posted unsuitable for lorries. Cllr Parsons has visited this lane but feels that the lane would need a TRO (Traffic Restriction Order) which is at a cost of £6500.00 and above. Cllr Parsons will discuss this matter with Mr Jones and to follow this matter up.
- 8.2 Speed Watch – If any member of the Parish Council or resident is interested in becoming a Speed Watch please speak to the Clerk whom will forward details onto Rosemary Stone.
- 8.3 LMP – Cllrs have reviewed the LMP for 2018 and wish to carry on and apply for the available grant. Proposed 1<sup>st</sup> Cllr Sandercock 2<sup>nd</sup> Cllr Grahame. All Cllrs in favour.
- 8.4 Trigg Morris Men – The Trigg Morris Men would like to visit Bathpool in May but many residents are not keen for them to attend. Cllrs wish the Clerk to contact the group to invite them to either Congdons Shop or Coads Green.
- 8.5 James Kent – The Clerk has received an email from Mr James Kent, unfortunately he has sent his request to the wrong Parish Council.

## 9. FINANCES

- 9.1 Authorisation of Wages for Clerk – Proposed 1<sup>st</sup> Cllr Sandercock 2<sup>nd</sup> Cllr Marshall All Cllrs are in favour. Mrs A Jones £502.88
- 9.2 Authorisation of Expenses - Proposed 1st Cllr Marshall 2nd Cllr Sandercock All Cllrs are in favour. - A Jones £29.00 Postage Internet Room Rent
- 9.3 Update of Current Account as of 28 February 2018 - £11374.86

- 10.1 Next Meeting – Monday 10 April 2018 at 7.30pm

Meeting closed at 9.10pm

Sign & Date \_\_\_\_\_  
Chairman