

# NORTH HILL PARISH COUNCIL

## MINUTES OF THE COUNCIL MEETING HELD ON 12 JUNE 2017

Present:

Brian Ruby – Chairman  
Adrian Parsons – County Cllr  
Mary Budge  
David Daniells  
Mervyn Stephens  
Hayley Budge  
Steven Sandercock  
Maurice Hosking

In Attendance:

General Public – Several

Meeting opened in the Village Hall at 8.30pm with the Chairman welcoming all present.

1. RECEIVING APOLOGIES FOR ABSENCE
- 1.1 Cllr C Marshall – Annual Leave

2. PUBLIC SESSION
- 2.1 No Members of the Public wished to speak.

3. DECLARATIONS OF INTEREST
- 3.1 No Declarations declared.
- 3.2 Cllr Parsons address the Parish Councillors stated that he is now on the East Cornwall Planning Committee for Cornwall Council, Cllr Parsons is allowed to hold opinions and vote during a Planning Application is for consideration.

4. APPROVING MINUTES
- 4.1 Minutes agreed by all and signed by the Chairman as correct for 15 May 2017. Proposed 1<sup>st</sup> Cllr M Budge 2<sup>nd</sup> Cllr Daniells. All Councillors in favour.

5. REVIEW OF PLANNING APPLICATIONS
- 5.1 No applications have been received for this period.

6. REVIEW OF CLERKS REPORT
  - 6.1 Graveyard – The Parish Council are no further forward with this and the Chairman is still waiting for the quote for the fence to be received. The Church will be holding a meeting shortly to discuss the future of St Torney's as the Parish Council cannot hold this on their behalf but Cllrs are within their rights to attend and discuss but not as a representation of the Parish Council.
  - 6.2 Vacant Properties – The Clerk has emailed James Welch of the Empty Homes Team, Cornwall Council regarding the property in Bathpool.
  - 6.3 10<sup>th</sup> Councillor – 10<sup>th</sup> Cllr will Co-Opted at the end of the Parish Council meeting.
  - 6.4 North Hill Village Hall Car Park – The Chairman stated that all Cars which use the Village Hall Car Park have to be Tax, MOT and Insured. A sign to this effect is in the process of being made for the Car Park.
  - 6.5 Oak Tree Bathpool – It has been brought to the attention of the Parish Council of an Oak Tree being removed in Bathpool. Cllrs wish for the Clerk to contact the Tree Warden as to enquire this tree has a TAG.
- ACTION: Clerk.

Sign & Date \_\_\_\_\_

Chairman

- 6.6 Signs for Lynher Way/Lynher Close – The Clerk has contacted Oliver Jones and he has directed the Clerk to the correct Department regarding the signage for the two different roads. ACTION: Clerk
- 6.7 Dog Mess – Cllr H Budge reported to the Parish Council the concerns held by herself regarding the dog mess found on the Playing field and Play Area. The Parish Council wish for the Dog Warden to be contacted and request a visit to see if anything further can be done to prevent any further mess being left by owners. ACTION: Clerk & Cllr H Budge
- 6.8 Public Footpath, Rose Cottage, Bathpool – The Cllrs would like the Clerk to check that the path between Rose Cottage and the Terrace is that of a Public Footpath. ACTION: Clerk.
7. MAINTANANCE
- 7.1 Play Area – Mr Martin Budge has completed repairing the steps leading up to the slide and he has done a fantastic job as he has included a little rail for younger children. The Chairman has visited Goonhaven Play Area to see what they have to offer the children, the Chairman is very impressed with it but would cost a lot of money. Cllrs met on Fri 9<sup>th</sup> June to review the Play Area and to cross reference with the inspectors report, Cllrs believe they can make a lot of the equipment.
- 7.2 Tesco Bags for Help – The Clerk has been successful in the application made to Tesco for a Grant and the tokens can be voted for in store from 1<sup>st</sup> July – 31<sup>st</sup> August.
8. REVIEW OF CORRESPONDENCE
- 8.1 Invitation – The Chairman has been invited to Launceston Town Councils presentation for the new Mayor of Launceston on 30<sup>th</sup> June. The Chairman is unable to attend.
- 8.2 Mr Allen Highways – The Clerk has written to Mr Allen requesting that funding is provided sooner rather than later for the speed reduction at Congdons Shop.
9. FINANCES
- 9.1 Authorisation of Wages for Clerk - Mrs A Jones £502.88 Proposed 1<sup>st</sup> Cllr H Budge 2<sup>nd</sup> Cllr Parsons.
- 9.2 Authorisation of Expenses – Proposed 1<sup>st</sup> Cllr Parsons 2<sup>nd</sup> Cllr H Budge
- A Jones Postage, Rm Rental, Internet, Stationary £42.55
- 9.3 Current Account – Update of Current Account as of 28 May 2017 £17235.89
- 9.4 New Signatories – HSBC have requested the Clerk to retrieve the forms online, and only 4 new signatories are required:
- M Budge
  - A Parsons
  - B Ruby
  - M Stephens
- 9.5 Audit 2016/2017 – The Clerk has completed the internal audit for 2016/2017. Cllrs reviewed the form and accounts to finalise and ready to mail to Grant Thornton. Cllr Ruby Proposed the Audit and Cllrs Parsons seconded. All Cllrs are in favour.
- 10.1 Next Meeting – Monday 10 July 2017 at 7.30pm

### **Confidential Meeting**

#### **6.3 10<sup>th</sup> Councillor – Co-Opt**

Further to the Parish Council requesting people to come forward from the Community to become the 10<sup>th</sup> Councillor, both Mrs Jan Graham and Mr Richard Randell attended the Parish Council Meeting. Both Mrs Graham and Mr Randell addressed the Cllrs with no members of the public in attendance.

Mrs Jan Graham – has lived in the Parish for 16 years and is local to Launceston and Lezant. Mrs Graham has 3 children whom who have all attended the local school. Mrs Graham is a Registered Nurse and currently works in Public Health, Plymouth. Mrs Graham has plenty of experience with Community Developments and working alongside Local Authorities.

Mr Richard Randell – has lived in the area since 1982 and is from a military background. Mr Randell is currently a teacher at Camborne and would now has the time to give back to the community. Mr Randell has a lot to offer the Parish Council and the Community as he is computer literate and is able to apply for funding as this is part of his job roles both as a Teacher and whilst in the Navy.

All Councillors have found this decision hard as they both have lots to offer the Parish Council in very different areas. After further discussions the Cllrs voted for whom they would like to be Co-Opted: Mrs J Graham 7 Votes Mr R Randell 1 Vote. Parish Councillors thanked Mr Randell and welcomed Mrs J Graham to the Council.

Meeting ended at 9.00pm

Sign & Date \_\_\_\_\_

Chairman